SAUSD - Google Accounts for Students and Email Addendum
In addition to the provisions of the SAUSD Student Use of Technology Policy (AR 6163.4) signed during the registration process, this addendum applies to access and use of Google accounts.

Purpose:
SAUSD has established a Google Apps for Education domain to offer a free communication and collaboration solution to our users for document creation, storage, email and other Web applications. The services/data are hosted and encrypted by Google but managed/controlled by the school.

Google Account and Use:
SAUSD issues student Google accounts to facilitate student work, peer collaboration, student-teacher communication, professional outreach, and college readiness. No student personal information is collected by Google in creating these accounts. As per school policies, all activities requiring Internet access are supervised by the teacher. The school controls the type of Google services it provides for student use.

Students use Google email (Gmail) and Google Apps in the educational setting. Gmail accounts are provided to students so that they may access online resources that require an email without actual email access. Gmail can also be provided to communicate within the school at elementary, within the SAUSD schools at intermediate, and outside of the district at high school. Google Apps are used for productivity tools. These free tools provided by Google are available to students at school and at home. These tools can help students with organization, prevent lost homework, and allow students to work individually or collaboratively on school assignments. When using Google Apps, students work in a safe environment. People outside of the school district cannot participate in the assignment.

Guidelines and Reminders:
a. School email accounts should be used for educational use only.
b. ALL communication from students to teachers must be on their school issued email account. Personal email accounts are not an acceptable means of communication with teachers.
c. Email transmissions at school are subject to review by teachers and/or administrators if deemed necessary.
d. Only the authorized user of the account should access, send, and/or receive emails for the account.
e. Passwords should be protected and never shared with other students.

Examples of Unacceptable Use:
a. Non-educational related forwards (e.g. jokes, chain letters, images)
b. Harassment, cyber-bullying, profanity, obscenity, racist terms, hate mail.